

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT TACOMA

MATTHEW HOPKINS,

Plaintiff,

v.

WASHINGTON STATE SPECIAL  
COMMITMENT CENTER CHIEF  
MEDICAL DIRECTOR, DR. LESLIE  
SZIEBERT; WASHINGTON STATE  
SPECIAL COMMITMENT CENTER,  
GALINA DIXON, ARNP, and JOHN  
DOES 1-25 and JANE DOES 1-25,

Defendants.

CASE NO. 3:15-CV-05554-BHS-DWC

ORDER DIRECTING SERVICE ON  
DEFENDANT GALINA DIXON

This is a civil rights action brought pursuant to 42 U.S.C. § 1983. Plaintiff is proceeding with this action *pro se* and *in forma pauperis*. The Court, having reviewed plaintiff's complaint, hereby ORDERS as follows:

(1) Service by Clerk

The Clerk is directed to send the following to Defendant Dixon by first class mail: a copy of Plaintiff's complaint, a copy of this Order, two copies of the notice of lawsuit and

1 request for waiver of service of summons, a waiver of service of summons, and a return  
2 envelope, postage prepaid, addressed to the Clerk's Office. The Clerk is directed to attempt  
3 service of the complaint on Defendant Dixon at the addresses separately provided to the Clerk  
4 under seal. All waiver of service of summons forms, envelopes, and other documents containing  
5 Defendant Dixon's address or other personally-identifying information are to be filed under seal  
6 to the Court only.

7 (2) Response Required

8 Defendant Dixon shall have **thirty (30) days** within which to return the enclosed waiver  
9 of service of summons. A defendant who timely returns the signed waiver shall have **sixty (60)**  
10 **days** after the date designated on the notice of lawsuit to file and serve an answer to the  
11 complaint or a motion permitted under Rule 12 of the Federal Rules of Civil Procedure.

12 A defendant who fails to timely return the signed waiver will be personally served with a  
13 summons and complaint, and may be required to pay the full costs of such service, pursuant to  
14 Rule 4(d)(2) of the Federal Rules of Civil Procedure. A defendant who has been personally  
15 served shall file an answer or motion permitted under Rule 12 within **thirty (30) days** after  
16 service.

17 (3) Filing and Service by Parties, Generally

18 All attorneys admitted to practice before this Court are required to file documents  
19 electronically via the Court's CM/ECF system. Counsel are directed to the Court's website,  
20 [www.wawd.uscourts.gov](http://www.wawd.uscourts.gov), for a detailed description of the requirements for filing via CM/ECF.  
21 All non-attorneys, such as *pro se* parties and/or prisoners, may continue to file a paper original  
22 with the Clerk. All filings, whether filed electronically or in traditional paper format, must  
23  
24

1 indicate in the upper right hand corner the name of the magistrate judge to whom the document  
2 is directed.

3 For any party filing electronically, when the total of all pages of a filing exceeds fifty  
4 (50) pages in length, a paper copy of the document (with tabs or other organizing aids as  
5 necessary) shall be delivered to the Clerk's Office for chambers. The chambers copy must be  
6 clearly marked with the words "Courtesy Copy of Electronic Filing for Chambers."

7 Any document filed with the Court must be accompanied by proof that it has been served  
8 upon all parties that have entered a notice of appearance in the underlying matter.

9 (4) Motions, Generally

10 Any request for court action shall be set forth in a motion, properly filed and served.  
11 Pursuant to LCR 7(b), any argument being offered in support of a motion shall be submitted as a  
12 part of the motion itself and not in a separate document. The motion shall include in its caption  
13 (immediately below the title of the motion) a designation of the date the motion is to be noted for  
14 consideration upon the Court's motion calendar.

15 Stipulated and agreed motions, motions to file over-length motions or briefs, motions for  
16 reconsideration, joint submissions pursuant to the option procedure established in LCR 37(a)(2),  
17 motions for default, requests for the clerk to enter default judgment, and motions for the court to  
18 enter default judgment where the opposing party has not appeared shall be noted for  
19 consideration on the day they are filed. *See* LCR 7(d)(1). All other non-dispositive motions  
20 shall be noted for consideration no earlier than the third Friday following filing and service of the  
21 motion. *See* LCR 7(d)(3). All dispositive motions shall be noted for consideration no earlier  
22 than the fourth Friday following filing and service of the motion. *Id.*

For electronic filers, all briefs and affidavits in opposition to either a dispositive or non-dispositive motion shall be filed and served not later than 11:59 p.m. on the Monday immediately preceding the date designated for consideration of the motion. If a party (i.e. a *pro se* litigant and/or prisoner) files a paper original, that opposition must be received in the Clerk's office by 4:30 p.m. on the Monday preceding the date of consideration.

The party making the motion may file and serve, not later than 11:59 p.m. (if filing electronically) or 4:30 p.m. (if filing a paper original with the Clerk's office) on the date designated for consideration of the motion, a reply to the opposing party's briefs and affidavits.

(5) Motions to Dismiss and Motions for Summary Judgment

Parties filing motions to dismiss pursuant to Rule 12 of the Federal Rules of Civil Procedure and motions for summary judgment pursuant to Rule 56 of the Federal Rules of Civil Procedure should acquaint themselves with those rules. As noted above, these motions shall be noted for consideration no earlier than the fourth Friday following filing and service of the motion.

Defendants filing motions to dismiss or motions for summary judgment are advised that they MUST serve *Rand* and *Wyatt* notices concurrently with motions to dismiss and motions for summary judgment so that *pro se* prisoner plaintiffs will have fair, timely and adequate notice of what is required of them in order to oppose those motions. *Woods v. Carey*, 684 F.3d 934, 941 (9th Cir. 2012). The Ninth Circuit has set forth model language for such notices:

A motion for summary judgment under Rule 56 of the Federal Rules of Civil Procedure will, if granted, end your case.

Rule 56 tells you what you must do in order to oppose a motion for summary judgment. Generally, summary judgment must be granted when there is no genuine issue of material fact – that is, if there is no real dispute about any fact that would affect the result of your case, the party who asked for summary judgment is entitled to judgment as a matter of

law, which will end your case. When a party you are suing makes a motion for summary judgment that is properly supported by declarations (or other sworn testimony), you cannot simply rely on what your complaint says. Instead, **you must set out specific facts in declarations, depositions, answers to interrogatories, or authenticated documents, as provided in Rule 56(e), that contradict the facts shown in the defendant's declarations and documents and show that there is a genuine issue of material fact for trial. If you do not submit your own evidence in opposition, summary judgment, if appropriate, may be entered against you. If summary judgment is granted, your case will be dismissed and there will be no trial.**

*Rand v. Rowland*, 154 F.3d 952, 963 (9th Cir. 1998) (emphasis added); *see Wyatt v. Terhune*, 315 F.3d 1108, 1120 n.14 (9th Cir. 2003) (extending the fair notice requirement to motions to dismiss for failure to exhaust administrative remedies).

Defendants who fail to file and serve the required *Rand* and *Wyatt* notices on plaintiff may have their motion stricken from the Court's calendar with leave to re-file.

(6) Direct Communications with District Judge or Magistrate Judge

No direct communication is to take place with the District Judge or Magistrate Judge with regard to this case. All relevant information and papers are to be directed to the Clerk.

Dated this 14th day of December, 2015.



David W. Christel  
United States Magistrate Judge